

Application for Appeal

Date Submitted: _____

(Please print clearly.)
Applicant's name: _____
Address: _____

Phone: _____
Email address: _____

(Please print clearly.)
Authorized agent's name: _____

Address: _____

Phone: _____ **Email:** _____

Address or Legal Description of Property:

As applicant/agent, I request a hearing before the Boulder Town Board of Adjustment to hear an appeal from the **Boulder Town Council** decision dated _____ as evidenced by the minutes attached as Exhibit A.

Documents to support this appeal should include, but are not necessarily limited to, exhibits as follows:

- 1. Copy of minutes from Boulder Town Council meeting as noted above (as Exhibit A)
- 2. Copy of the application and all supporting documents and exhibits that were submitted to the Boulder Town Council which led to the decision from which the applicant is appealing
- 3. Statement or brief, with supporting documentation, specifying the grounds for appeal

Attach as additional exhibits any of the following for the subject property that would apply to the matter on appeal, but which was not attached to the original application (see #2 above) as heard by the Boulder Town Council:

- 4. Plat map showing the property and all adjoining land owners with a list of names and official addresses on file with the Garfield County Assessor
- 5. Plot plan showing:
 - a. The location of all existing and proposed structures on the lot;
 - b. The location of existing structures on adjoining lots; and
 - c. Set back requirements from lot lines;
- 6. A tax clearance from the Garfield County Treasurer indicating that all taxes, interest, and penalties owing for the property have been paid
- 7. Boulder Town zoning map showing the site location and the zoning district classification
- 8. Letter authorizing any agent(s) that might be appearing on the applicant's behalf
- 9. If relevant, a preliminary title report on the subject property showing all easements, covenants, or other deed restrictions, including third party interests.

Applicant(s)/Authorized Agent's Signature

Date

Office Use Only	
Date Application Received: _____	by Town Clerk: _____
Date Application deemed complete: _____	by Zoning Administrator: _____
Filing Fees \$75.00	Paid: Cash Receipt # _____ Check # _____ Date Paid: _____

Notice to Applicant

Attached to this application is a copy of Utah State Code Title 10, Part 7 (as amended 2005) that governs variances and appeals. This copy is supplied for the convenience only. It is the duty of the applicant to be apprised of any town ordinances, statutory amendments or appellate decisions that modify the rights and duties of the parties.

Depending upon the complexity of the issues, the need for expert witnesses and/or other evidentiary requirements, a hearing will be scheduled at a time mutually agreed between the town and the applicant at a regularly scheduled meeting of the Board of Adjustment.

The applicant or agent will be issued a written notice of the Board's decision within the time specified by law, or within a reasonable time after the hearing if none is specified, unless otherwise stipulated in writing between the parties.

Multiple copies of certain documents, exhibits and/or plats set out on page one will be required for the hearing. The applicant is required to furnish these and should contact the staff for further instructions as to number of copies and formatting.

The decision and case files will be filed in the office of the Boulder Town Clerk.

Submit Application to:

Judith Davis, Boulder Town Clerk
Town Building, 351 North 100 East
P.O. Box 1329
Boulder, Utah 84716

(435) 335-7300