



**APPLICANT INFORMATION**

Date:

Name:

Address:

City:

State:

Zip:

Phone:

Fax:

Cell Phone:

Email:

Contact Person:

**SIGN APPLICATION** Fee Amount: \$

Conditional or Temporary Sign:

Location/Address of Proposed Application:

Current Zoning District:

Name of Property Owners: \_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant(s): \_\_\_\_\_  
\_\_\_\_\_

**Boulder Town Office Use Only**

Date Received:

Date Determined Complete:

Fees Paid:

**PROPERTY OWNER AFFIDAVIT**

STATE OF UTAH     }  
                              }ss  
COUNTY OF GARFIELD}

I (we), \_\_\_\_\_, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge.

\_\_\_\_\_  
(Property Owner)

\_\_\_\_\_  
(Property Owner)

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Notary)

My commission expires: \_\_\_\_\_

.....

**AGENT AUTHORIZATION AFFIDAVIT**

I (we), \_\_\_\_\_, the owner(s) of the real property described in the attached application, do authorized as my (our) agent(s), \_\_\_\_\_, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the Town considering this application and to act in all respects as our agent in matters pertaining to the attached application.

\_\_\_\_\_  
(Property Owner)

\_\_\_\_\_  
(Property Owner)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, personally appeared before me \_\_\_\_\_, the signer(s) of the agent authorization who duly acknowledged to me that they executed the same.

\_\_\_\_\_  
(Notary)

My commission expires: \_\_\_\_\_

### Sign Application Requirements

- ❑ 1. A completed Sign Application Form, as provided by the Town, accompanied by the necessary application fee and a \$10 refundable photograph deposit.
- ❑ 2. Two (2) 11 inch x17 inch size copies of a proposed sign drawn to a scale identifying the location and identifying the following;
  - a. Sign type.
  - b. Sign height.
  - c. Sign area.
  - d. Number of Signs.
  - e. Sign projections, if applicable.
  - f. Sign lighting, if applicable.
  - g. Provide evidence of a valid business license.
  - h. All signs are subject and shall comply with all sign requirements of Section 1018 in the Boulder Town Zoning Ordinance.

### Approval Procedures for Allowed Signs:

All permanent Free-standing signs and Building signs, authorized by the Boulder Town Zoning Ordinance, shall be considered a Conditional Use and shall be considered by Boulder Town Planning Commission, as required by Chapter 8, Boulder Town Zoning Ordinance, unless the sign is a temporary sign.

All Temporary signs shall be considered a Temporary Use and shall be considered by the Boulder Town Zoning Administrator.

**FIGURE 1**

**DETERMINATION OF APPLICATION COMPLETENESS PROCEDURES**

