

Policy for Handling Issues of Non-compliance

Following is the procedure for handling issues of non-compliance with Boulder Town Ordinances.

1. Anyone who brings a complaint to the Boulder Town Council about non-compliance must submit their complaint in writing expressing the nature of the infraction and identifying the ordinance section and number as applicable. The Boulder Town Council will not address anonymous complaints.
2. If the Boulder Planning Commission wishes the Town Council to take up an issue of non-compliance, the Commission should inform the Town Council of the infraction/issue in writing.
3. The Boulder Town Enforcement Officer will address any non-compliance at the direction of the Town Council in the following manner.
 - a) The out-of-compliance person or business will be contacted and shown a copy of the ordinance in question. The Enforcement Officer will work with that person or business to remedy the non-compliance issue.
 - b) If the person or individual is unwilling to work with the town or takes an adversarial position, the Enforcement Officer will return to the Town Council to determine the proper course of action.

The first avenue of action in enforcement of Boulder Town ordinances will be to work with the party/parties involved in a helpful and cooperative method.