

December 6, 2011

Meeting began at 7:00 p.m.

Present: Gladys LeFevre, Acting Mayor; Sue Inman, Dennis Bertucci, Council Members; Judi Davis, Clerk.

Absent and excused because of illness: Bill Muse, Mayor; Randy Ripplinger, Council Member.

Public Present: Peg Smith and Sergio Femenias, Ashley Coombs, Tom Jerome, Mike Nelson, Dianne Oberhansley, Randy Catmull, Jimmy Catmull.

Pledge of allegiance

Dennis made a motion we accept the minutes of the meeting of November 3 as presented. Sue seconded the motion. The vote was unanimous. Sue made a motion we accept the minutes of November 17 as presented. Dennis seconded the motion. The vote was unanimous.

After a brief discussion, Dennis made a motion the Council meetings for 2012 be scheduled for 7:00 p.m. the first Thursday of every month. Sue seconded the motion. The vote was unanimous.

Mike Nelson stated that a few years ago he held a free pre-school here. A group of parents would like to do the same thing once a week on Tuesdays from 10:00 to noon through the end of the regular school year beginning on December 13, with a break for Christmas, then beginning again in January. They are willing to keep the building clean when they leave each day. He asked if they could use either the meeting room or the community room for this activity. Tom suggested using the community room because it would be less expensive to heat.

Information from our attorney on insurance indicates that there is a concern for our liability when private groups use the building, especially when children are involved. (Judy Drain came.) We will check with our insurance carrier to see if we can get a rider on our policy to cover the extra activities or find out if there is a way around it. If insurance for private groups is too big a problem, no one will use the building. Perhaps the Town could sponsor some activities, which would be covered under our general policy. Wayne County is sending us their guidelines for their community center, and Gladys will check with Panguitch to see how they handle insurance concerns. (Tina Karlsson came.) If the Town can get insurance to cover all activities, we may have to pass the increased cost along to those who use the building. Mike will hold the first class at the museum. We will find solutions to this dilemma as soon as we can.

We need to update our Capital Improvements List. We could leave the list as it was last year. We could divide the tract park development project into a first-year Phase I and a second-year Phase II (as the first of the five-year proposal.) We will leave Development of Town Park and Walkways Phase I as the first year project, and put Phase II as the top project on the five-year plan and leave the others in the same order they are currently in. We will talk to Gary Zabriskie about what he would recommend as far as money requests go. We will prioritize what is most needed in Phase I. It should include the footbridge, walkways, and picnic table pads. We will need culverts in the walkways. Tina will get a rough estimate as to the costs involved in Phase I.

The insurance issue has been existent all along, we just haven't been aware of it. We need to let people use the building and not turn people off by being too restrictive. Tom thought it would be good if the public could come in and just sit and visit during the winter because it is a public building. Randy wondered if there would be staff present when it is open for liability reasons and hoped everyone would be tolerant and patient while the Council works through the insurance issues. Tom would like to see the Town sponsor the Christmas market this year so it can go forward. Gladys was willing to entertain a motion that the Town sponsor as a one-time event the holiday market on December 10, 2011. Dennis made the motion and Sue seconded it. The vote was unanimous. Dennis was assigned to be the Council member in charge. We will try to get clarification on the insurance issue as soon as possible.

Dianne read a letter from her and Peg regarding the issuance of keys to the building. They've been founders and volunteers with the library for many years and are concerned about restricted access to the building and wonder why it is being restricted. Mike stated that Boulder is a community where we leave our keys in our cars and asked why we can't leave the building open. Tom is willing to stay after his classes each week and monitor the building for a few hours so the public can use it. Tina commented on how many volunteers there are, which is impressive. A board who would supervise the use of the building could be established. The key policy has not been set. Tom thought that, if we used a lock box, there could be a key to the door and a key to an inside small cabinet that would have keys to everything except the office. Dianne has the feeling that there will be greater security for the building and asked why access is being restricted. She feels the building will not be used as it could be if people feel they're not welcome. Gladys stated that in the past there have been too many keys in the community that no one knew about. There was unauthorized copying of the keys, and the building was often used without having first been scheduled. Dianne stated that she and Peg, while here at all hours cleaning, never saw unauthorized people in the building, although she admits it could have happened. She feels the whole community is being punished for the actions of a few. Tom added to what he said earlier, that whoever has a key should sign in when they pick it up, and that person would be responsible for whatever happened during his/her watch. That person would be responsible to lock up when he left, and no one should be

left in the building after it is locked. There is definitely a need for a central reservation person. There is no intent to keep anyone out of the building who has a legitimate need to use it. It is a community building, but there has to be some accountability. The commons area and restrooms are open to anyone to use any time the building is open. As we live with the building, we will become more familiar with what works and what doesn't. We welcome suggestions on use of the building and have no intention of restricting the public's use of it.

The Fire Department burned the landfill last Saturday. Dennis would like to enact policies for the Chief and the members of the Department. He passed out copies of the suggested guidelines and would like the Council to send a copy of the Fire Department Personnel Requirements to every member of the Fire Department, both those serving presently and to each person who joins. He read that document and the Fire Department Chief's Responsibilities and Requirements. Up to now, there have not been any official requirements for Fire Department personnel. Gladys asked if ISO has requirements similar to these. Dennis said they rate communities by the number of personnel, the number and condition of fire equipment, training, maintenance of hydrants, and so forth. Some years ago the Fire Department upgraded things to the point that we had a lowering of our ISO rating, which resulted in insurance savings for everyone in the community. That standard has to be maintained and could be lowered again if we met certain requirements. Dennis would like us to adopt the policies for the Fire Department as presented so they are on record. He talked to Corry today about the suggestions. Sue made a motion we adopt the Personnel and Chief requirements as submitted at this meeting. Dennis seconded the motion. The vote was unanimous. Dennis also submitted a list of people who have keys to the firehouse. There is a list of those people for security reasons. There is valuable equipment in the building as well as protected supplies on the ambulance.

Sue reported that Donna Jean's road has been brush hogged. The landfill has been burned. There is a road problem at BKRE which Sam will check. Randy asked if anyone can get an excavation permit or if it can only be issued to be a licensed contractor. So far we have allowed anyone to get an excavation permit, but Sue is researching the issue. We need to work out a procedure for Boulder Farmstead's permit applications because we haven't yet received a deposit for the last road excavation that they did for an individual. Randy said that the individual was supposed to get it to us, but we haven't received it yet. They were asked not to dig until the individual shows them their permit.

The Planning Commission will meet next week, with Gibbs Smith's RV Park CUP application and Loch's trailer question on the agenda.

We need to have a work party to move the Town's belongings from the firehouse to the new building.

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Tina discussed the need for a better place to store the recyclables. The recent wind storm was destructive in that it blew the shelter down and scattered materials. She asked if it would be possible to temporarily use the small brick building on the tract park for recycling storage. Tom thought that wouldn't work for several reasons, but mainly because the road access isn't good—it's narrow, there's a drop off on one side, the irrigation ditch is there. Judy wondered why it couldn't be by the dumpsters so all garbage drop-off could be together. Tina explained that the recycling is being done not by the County but by a small group of individuals with limited resources who don't have a permanent place or equipment to do it. Dennis explained that the recycling takes up a lot of room and that there isn't room by the dumpsters to do it. The landfill also is not an option, partly because it isn't convenient and partly because it has to be kept locked. Dennis reported that Mark Austin would be willing to let them use some of his land behind the cemetery.

Gladys will vote our irrigation water shares at the annual meeting.

The Christmas program will be December 15 at the church. If anyone has any ideas for a Santa Claus, please let her know.

Sue made a motion the meeting adjourn. Dennis seconded the motion. The vote was unanimous.

The meeting adjourned at 8:44 p.m.

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Minutes prepared by Judith Davis, Town Clerk