

## Town Board Meeting

November 4, 2021

Meeting began at 7:00 p.m.

Present: Steve Cox, Mayor; Gladys LeFevre, Judy Drain, Elizabeth Julian, Conrad Jepsen, Council Members; Judi Davis, Clerk; public – John Veranth, Jim Catmull, Steve Johnson, Ashley Coombs, April O’Neal, Bob Wilson, Jeanne Ziegler,

Pledge of Allegiance. The minutes of the October meeting will be approved at next month’s meeting.

John Veranth’s moving to the Planning Commission has left a vacancy on the Board of Adjustment. Steve made a motion to appoint Jeanne Ziegler (who recently retired from teaching) to fill that position. Judy, Gladys, Conrad, Steve and Elizabeth voted to confirm the appointment.

We need to fill the Zoning Administrator position. Steve made a motion to hire April O’Neal for that position. Judy seconded the motion, and the vote was unanimous in favor of the hiring. She will also serve on the Board of Adjustment. Her ZA work will have flexible hours, and she will work on upgrading application forms.

Steve congratulated Judy, Gladys, and Steve Johnson for being elected to serve the Town as Mayor and Councilmembers. Elizabeth asked when Judy’s position on the Council would be filled. Steve said the position would be advertised in December and filled in January.

A public hearing has been held on Ordinance 2021-15, addressing Campgrounds and RV Parks, and Steve presented the ordinance as it was revised, including the changes made at the hearing. Aspects discussed included a facility office (permanent or portable), disposal of waste, hookups, and fire rings. Service buildings are required by the State. The revisions were reviewed and individually discussed by the Council, clarifying each definition, chapter, and appendix. Each change was approved by a motion and vote, and it was noted that there is always an opportunity for anyone to ask for an amendment of the approved ordinance at a later time.

We have received notice from Gary Zabriskie at Five Counties that there will be a training for those wanting to apply for upcoming CIB and/or CDBG grants. This year’s training will be online. We will discuss possible projects at next month’s meeting.

Elizabeth reported that Andy Rice has scheduled a time to take the EMT test, so we will have another EMT to help. She also reported that Judith Geil of the Fire Council has been working on a report of information that will be recorded and kept in the files so that future personnel will have access to it. She also reported that the Arts Council has a new exhibit in the Community Center. The large fire truck needs to be repaired.

Gladys reported that there is a need for a new gate at the cemetery. The current one is hard to open and close and falls off the hinges. She would also like to have an arch over the gate and will bring plans to the Council for approval before ordering it. It will be paid for through a donation. She will continue the discussion at next month’s meeting.

Judy reported that the Planning Commission welcomed new members and thanked Josey and Cookie for their service. She reported on the hydro study and said that the Commissioners have volunteered to take on certain projects. They will contact Daniel Hawley at Jones and DeMille to help them with this project. Jim Catmull gave a good report on the culinary water system. She has new signs that need to be installed. The PC also discussed the Subdivision Ordinance and will need to make changes because of changes the State Legislature made in their recent session.

Conrad reported that a complaint has been filed by Robert Wilson regarding Town Road 200 North (B Street) where it leaves Highway 12 and proceeds west to provide access to Donna Jean Wilson's property and others. Robert's concern is that the owners of the Circle Cliffs Motel have placed flower pots, rocks, and a washing machine in the Town roadway in addition to parking places for motel occupants, making it difficult for the Wilson's to access their property. In accordance with Town policy, Conrad will meet with both parties to try and resolve the issue. If it cannot be resolved, we will send the complaint to our attorney for his advice. We may need to get a new survey done, which will help us to determine where the road on the ground actually is. If we do, we'll need to hire a surveyor. The questions were asked whether this is a historical use and if the Town has either the right or an obligation to intervene. It is felt that County ordinances don't apply to this situation but that State law might. Further research will have to be done if an agreement isn't reached.

Gladys made a motion the meeting adjourn. Conrad seconded the motion. The vote was unanimous, and the meeting adjourned at 8:45 p.m.

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Minutes prepared by Judith Davis, Town Clerk

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Date and Time Posted