



**APPLICANT INFORMATION**

Date:

Name:

Address:

City:

State:

Zip:

Phone: Fax:

Cell Phone:

Email:

Contact Person:

**SPECIAL EVENTS APPLICATION** Fee Amount: \$

Proposed Special Event:

Location/Address of Proposed Application:

Current Zoning District:

Proposed Duration:

Permit number \_\_\_\_\_ requested this year

Name of Property Owners:

\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant(s):

\_\_\_\_\_  
\_\_\_\_\_

**Boulder Town Office Use Only**

Date Received:

Date Determined Complete:

Fees Paid:

**PROPERTY OWNER AFFIDAVIT**

STATE OF UTAH     }  
                              }ss  
COUNTY OF GARFIELD}

I (we), \_\_\_\_\_, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge.

\_\_\_\_\_  
(Property Owner)

\_\_\_\_\_  
(Property Owner)

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Notary)

My commission expires: \_\_\_\_\_

.....  
**AGENT AUTHORIZATION AFFIDAVIT**

I (we), \_\_\_\_\_, the owner(s) of the real property described in the attached application, do authorized as my (our) agent(s), \_\_\_\_\_, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the Town considering this application and to act in all respects as our agent in matters pertaining to the attached application.

\_\_\_\_\_  
(Property Owner)

\_\_\_\_\_  
(Property Owner)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, personally appeared before me \_\_\_\_\_, the signer(s) of the agent authorization who duly acknowledged to me that they executed the same.

\_\_\_\_\_  
(Notary)

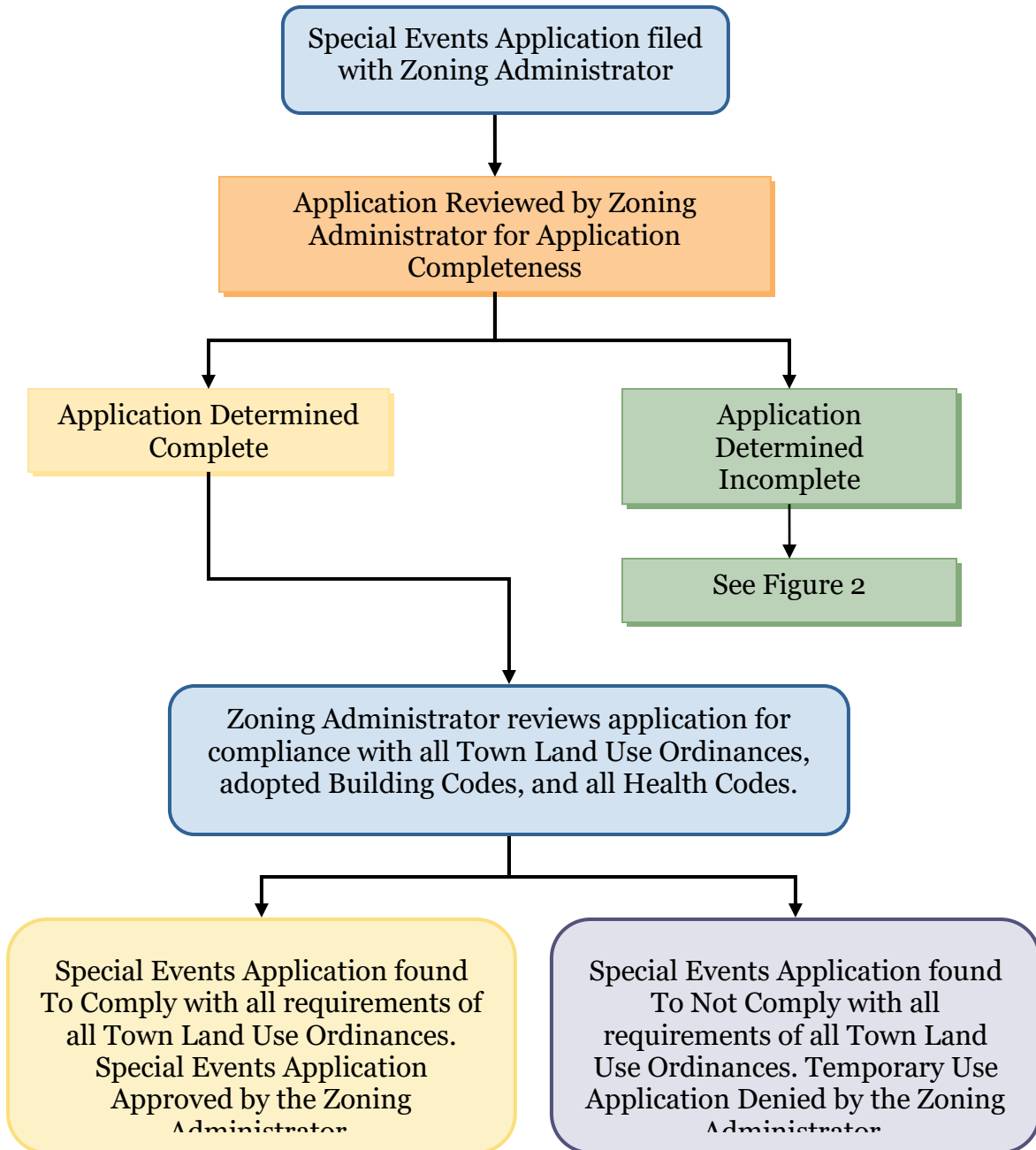
My commission expires: \_\_\_\_\_

## **Special Events Application Requirements**

- ❑ 1. A completed Special Events Application Form, as provided by the Town.
- ❑ 2. One (1) 8 1/2 inch x11 inch size copy of a Site Plan drawn to a scale identifying the following:
  - a. The location and dimension of the property boundaries.
  - b. The location of all roads and streets serving the property, or proposed to serve the property, and including any Permits as required by Garfield County or the Utah Department of Transportation, as applicable.
  - c. The location and dimension of all existing and proposed ingress and egress points and off-street parking.
  - d. Additional information required to meet the adopted Building Codes and Health Codes, as may be applicable.

**FIGURE 1**

**SPECIAL EVENTS APPLICATION REVIEW PROCEDURES**



**FIGURE 2**

**DETERMINATION OF APPLICATION COMPLETENESS PROCEDURES**

