

**Meeting Minutes**  
**Boulder Town**  
***Board of Adjustment***

**January 18, 2022**

Quorum present: Tina Karlsson, chair; Jabe Beal, April O’Neal, Jeanne Zeigler (appointed to replace Tina). Also present but not officially appointed by the Town Council: Randy Ripplinger and Darrell Fuller. Clerk Peg Smith. Ray Gardner was absent.

Tina called the meeting to order at 7:00p.m. Jabe made a motion to approve the January 20, 2021 minutes; April seconded; Tina, Jabe, and April voted to approve.

Tina nominated Jabe Beal to replace her as Chair and April O’Neal as Vice-Chair. April declined the nomination citing possible conflict with her Zoning Administrator duties. Tina nominated Jeanne Zeigler as Vice-Chair. April seconded the amended motion. Tina, April, Jabe, and Jeanne all approved the nominations.

Jabe took over as Chair at that point.

***Open and Public Meetings and Ethics Training***

Peg conducted the annual required OPMA and Ethics training.

***Set 2022 Business Meeting Schedule***

Jabe made a motion to schedule regular business on the third Tuesday of the month, 7:00 p.m. April seconded the motion. Jabe, April, Jeanne voted ‘aye.’

***Review of Powers and Duties***

Peg suggested practicing with the American Legal cite that hosts Boulder’s codified ordinances to look up BoA powers and duties and provided a brief tutorial on how to do that. Other online training resources from Land Use Academy of Utah and Utah League of Cities and Towns had been forwarded to BoA members prior to the meeting.

Jabe moved to adjourn, Jeanne seconded, Jabe, April, and Jeanne voted ‘aye.’ Jabe adjourned the meeting at 7:35 p.m.

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Peg Smith, BoA Clerk

Date