

SUBDIVISION APPLICATION

BOULDER TOWN

351 North 100 East PO Box 1329 Boulder UT, 84716

(435) 335-7300

APPLICANT INFORMATION		
Date:		
Name:		
Address:		
City:	State:	Zip:
Phone:		
Email:		
Alternate Contact Person:		
SUBDIVISION TYPE		
Full Subdivision _____ One-Lot Subdivision _____ Lot-Size-Averaging Subdivision _____		
SUBDIVISION DESCRIPTION		
Tax ID Number of Lot/Parcel:		
Current Address of Lot/Parcel:		
Current Zoning of Parcel:		
Name of Current Subdivision (If lot is within an existing Subdivision)		
Proposed Number of Lots and Acreage of each:		
Proposed New Subdivision Name		

BOULDER TOWN USE ONLY	Preliminary Application Received	Fees Paid
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PRELIMINARY SUBDIVISION APPLICATION CHECKLIST

The following are required attachments and information that must accompany a Preliminary Subdivision Application. Please check the box to indicate that they are included with this application and attach them to this file.

PRELIMINARY APPLICATION - NOTICING	
CONTACT INFORMATION FOR THE FOLLOWING	Attached?
Adjacent Property Owners: All property owners within 300 feet of the proposed subdivision.	
Owners of Water Conveyance Facilities (UCA 10-9a-603(d)(i): Local irrigation company and water supply company located entirely or partially within 100 feet of the proposed subdivision.	
Private Utilities: Electric company and any other utilities located within or providing service to the proposed subdivision.	
Special Service District: Members of the governing board or any special service district within which the proposed subdivision may be located.	
Owners of Property on Private Roads Accessing the Subdivision. All owners of property along any private road that provides access to the proposed subdivision.	

PRELIMINARY APPLICATION - MAPS	
	Attached?
Current plat or property map on file with the county recorder for all land in the proposed subdivision.	
Location of sensitive lands as per Boulder Town code	

PRELIMINARY APPLICATION - PLAT	
Proposed accurate subdivision plat prepared by a professional surveyor meeting the requirements of UCA 10-9a-603 that includes the following	Attached?
All proposed lots, rights-of-way and easements created by the subdivision and their bearings, lengths, widths, areas, name, and purpose	
The lot or unit reference, block or building reference, street or site address, street name or coordinate address, acreage or square footage for all parcels, units, or lots, and length and width of the blocks and lots intended for sale	

Location of any known human-made features on or contiguous to the subdivision site, including existing platted lots, all utility easements, power lines and power poles, bridges, culverts, drainage channels, road rights-of-way and easements, water conveyance facilities, field drains, irrigation canals and ditches	
Any water conveyance facility located entirely or partially within the plat that is not recorded and of which the owner of the land has actual or constructive knowledge.	
Current and proposed road and access easements	
Signature block for the licensed surveyor including certification of their license and completion of a property survey verifying all measurements including boundaries and placement of monuments shown on the plat.	

PRELIMINARY APPLICATION - DOCUMENTATION	
	Attached?
Proof of legal access to a public road for each lot in the subdivision (this includes clear access via a private road from subdivision lots to a public road)	
*Preliminary Road Maintenance Agreement for roads within the subdivision and private roads connecting the subdivision to a public road	
Written approval from the State of Utah Division of Water Rights showing a right to drill a well or a letter from Boulder Farmstead showing an ability to serve for each lots in the subdivision	
Written approval from the Southwest Utah Public Health Department and or the State of Utah Dept of Environmental Quality of the feasibility for septic or wastewater disposal for each lot	
A Fire Protection Plan as outlined in the Boulder Town Infrastructure Design Standards and approved by the Boulder Town Fire Authority	
*A Storm Drainage Plan as outlined in the Boulder Town Infrastructure Design Standards	
Written documentation from an electric utility company showing an ability to provide electricity to serve each lot	
If the subdivision is within an existing Homeowners Association, Special Service District, Local Improvement District, or any other formal local entity, written approval	

will be provided showing applicable services will be provided or conditions will be met.	
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PROPERTY OWNER AFFIDAVIT

STATE OF UTAH, COUNTY OF GARFIELD, TOWN OF BOULDER

I (we), _____, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge.

(Property Owner)

(Property Owner)

Subscribed and sworn to me this _____ day of _____, 20____.

(Notary)

My commission expires: _____

AGENT AUTHORIZATION AFFIDAVIT

I (we), _____, the owner(s) of the real property described in the attached application, do authorized as my (our) agent(s), _____, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the Town considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Dated this _____ day of _____, 20____, personally appeared before me _____, the signer(s) of the agent authorization who duly acknowledged to me that they executed the same.

(Notary)

My commission expires: _____

PRELIMINARY SUBDIVISION APPLICATION – BOULDER TOWN COMMENTS

Date of Issuance: _____

Administrative Land Use Authority (ALUA) Signature

Modifications, clarifications, additions requested of the applicant:

PRELIMINARY SUBDIVISION APPLICATION – BOULDER TOWN APPROVAL

Date of Issuance: _____

Administrative Land Use Authority (ALUA) Signature

BOULDER TOWN USE ONLY

Final Application Received

Fees Paid

FINAL SUBDIVISION APPLICATION CHECKLIST

The following are required attachments and information that must accompany a Final Subdivision Application. Please check the box to indicate that they are included with this application and attach them to this file.

FINAL APPLICATION - DOCUMENTATION	
	Attached?
Responses to ALUA comments and requirements on the Preliminary Subdivision Application	
Subdivision Improvement Plan that complies with the Boulder Town Infrastructure Design Standards	
Final Road Maintenance Agreement complying with Boulder Town code and the Infrastructure Design Standards	

Tax Clearance Documentation showing that all taxes, interest, and penalties owing on the land have been paid.	
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FINAL SUBDIVISION APPLICATION
APPLICANT SIGNATURE
<p>I hereby certify the above and foregoing information to be true and correct to the best of my knowledge, and that I am the current owner of record, or that I have attached hereto a notarized statement from the owner of record certifying their knowledge of my application for Subdivision, and my intended use of the property listed herein.</p> <p>DATED this _____ day of _____, 20_____.</p> <p>_____</p> <p>Applicant Signature</p>

FINAL SUBDIVISION APPLICATION
BOULDER TOWN APPROVAL
<p>Date of Issuance: _____</p> <p>_____</p> <p>Administrative Land Use Authority (ALUA) Signature</p>

CERTIFICATE OF RECORDING
<p>Applicant takes the step to record with the county.</p>

Need something here that indicates that the recording step has been concluded. Is there a ticket number or another ID like a new parcel number?